

GENERAL HEALTH & SAFETY RISK ASSESSMENT FOR:

PLAY ACTIVITY / EQUIPMENT

PART 1 : ADMINISTRATIVE DETAILS

Section/Establishment Name: Shardlow Primary School

Date of Assessment 01.09.2022

Date of Issue

Assessment carried out by

K Magner

Signature



Reviews

Review Date	Reviewed by	Date	Changes Made	
			Y	N

Affected persons: Young People/Clients ☐

Staff ☐

Visitors ☐

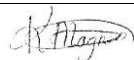
Contractor ☐

Others (specify)

Name of Manager confirming and agreeing Assessment:

K Magner

Signature:



The following sections should be completed by all staff who need to be made aware of and abide by the findings of the Risk Assessment. NB: If, as a result of a review, changes are made to the Risk Assessment the relevant box on the attached page should be completed as appropriate by the staff concerned.

RISK ASSESSMENT

I confirm that I am aware of and understand the findings of the Risk Assessment and agree to ensure that I will work to the stated Control Measures and bring to the attention of Management any deficiencies in the findings of the Assessment.

Print Name	Signature	Date	Print Name	Signature	Date

RISK ASSESSMENT

What are the hazards?	Generic Control Measures	✓ X	Person to implement	Additional Control measures needed to reduce risk to an acceptable level	Person to implement	Date to be actioned
➤ Equipment design / condition / storage	Play equipment is only obtained from a reputable supplier.	Y	OA	OA- office administrator Damaged or worn items to be reported to the CT (Care taker) and put outside the back yard of the school for disposal. KM to explore definition of competent person with DCC		
	Play equipment is assembled by a competent person in accordance with the manufacture's instructions	Y	All			
	Play equipment is appropriate for the age group concerned.	Y	All			
	Play equipment is maintained in accordance with manufacturers recommendations where appropriate.	Y	All			
	Play equipment is only used for its intended purpose.	Y	All			
	Play equipment is stored to prevent unauthorised access to it.	Y	All			
	Visual inspections of play equipment are carried out by staff prior to use eg free from splinters, defects, damage, signs of wear.	Y	All			
	Arrangements are in place for worn or damaged items to be immediately removed and/or appropriately labelled.	Y	All			
	Arrangements are in place for termly inspection of equipment to be undertaken by a competent person.	N	CT?			
	Records of equipment inspections are kept.	N	CT?			
	Maintenance records and records of inspections are available and kept on site.	N	CT?			
Manual handling of heavy items	Any significant manual handling risks involved in setting up/putting away play equipment are fully assessed.	Y	All	➤		
	Staff made aware of manual handling assessment and instructed on how to comply with it.	Y	KM			
Falls from Play Equipment	Rules are in place to limit access to climbing equipment to appropriate age; young people and all staff are aware of these.	Y	All			
	All climbing equipment is sited and used in accordance with departmental guidance.	Y	All			
	Appropriate safe play surfaces are used for climbing equipment over 600mm.	Y	All			
	Appropriate arrangements are in place for supervision when using equipment.	Y	All			
	Specific risk assessment carried out for use of play equipment which has an element of climbing.	Y	HT			
				HT to check RA for trim trail equipment		

What are the hazards?	Generic Control Measures	✓ X	Person to implement	Additional Control measures needed to reduce risk to an acceptable level	Person to implement	Date to be actioned
Poor positioning of equipment	Play equipment is appropriately sited (eg water and sand play areas should be on anti slip surfaces eg suitable mats) and away from traffic routes; sufficient clear space around climbing equipment, impact absorbing surfaces in place for climbing equipment over 600mm.	Y	All	➤		
	Clean up kit(s) are available for spillages of sand and water	Y	HT			
	Pedestrian routes are kept clear and maintained around the equipment	Y	All			