

HEALTH & SAFETY RISK ASSESSMENT FOR:

Ladder Safety

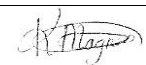
PART 1 : ADMINISTRATIVE DETAILS

Section/Establishment Name:Shardlow Primary School

Date of Assessment	17.01.2022	Date of Issue	
Assessment carried out by	K Magner	Signature	

Reviews				
Review Date	Reviewed by	Date	Changes Made	
			Y	N

Affected persons: Young People/Clients ☒ Staff ☒ Visitors ☒ Contractor ☒ Others (specify)

Name of Manager confirming and agreeing Assessment:	K Magner
Signature:	

The following sections should be completed by all staff who need to be made aware of and abide by the findings of the Risk Assessment. NB: If, as a result of a review, changes are made to the Risk Assessment the relevant box on the attached page should be completed as appropriate by the staff concerned.

RISK ASSESSMENT

I confirm that I am aware of and understand the findings of the Risk Assessment and agree to ensure that I will work to the stated Control Measures and bring to the attention of Management any deficiencies in the findings of the Assessment.

Print Name	Signature	Date	Print Name	Signature	Date

RISK ASSESSMENT

What are the hazards?	Control Measures currently in place	✓ X N/A	Person to implement	Additional Control measures needed to reduce risk to an acceptable level	Person to implement	Date to be actioned
Inappropriate equipment	The correct ladder type and strength (<i>industrial – not domestic</i>) must be used for the job identified. i.e. wood for working near electrics.	Y	CT	➤		
Physical injury/Equipment damage	The ladder is the correct piece of equipment required to undertake the task safely. i.e. work is only undertaken for short durations and 3 points of contact is maintained on the ladder at all times.	Y	CT			
Physical conditions which could result in falls from height Physical injury/Equipment damage	The ladder is in good condition e.g. clean, dry, free from substances, cracks, corrosion.	Y	CT	➤		
	Ladders are checked by the user before each use.	Y	CT			
	The ladder is erected to ensure that it does not become displaced particularly where it is over 3 metres long.	Y	CT			
	The ladder is secured to prevent it slipping outwards at the bottom or sideways at the top. (<i>tied/footed</i>)	Y	CT			
	The maximum length of a ladder is 9 metres.	Y	CT			
	The ladder is being used as a means of access and it extends beyond the landing place by a minimum of 1 metre providing a secure handhold.	Y	CT			
	Ladders are erected at the correct angle of 1:4 (75°) and the ladder is placed on firm level ground before use.	Y	CT			
	Suitable protective clothing has been identified and provided e.g. suitable footwear, hard hats	Y	CT			

What are the hazards?	Control Measures currently in place	✓ X N/A	Person to implement	Additional Control measures needed to reduce risk to an acceptable level	Person to implement	Date to be actioned
Lone working Physical injury	Staff must not work at height as lone workers. (NB any staff working at height should be aware of the risk assessment for this activity).	Y	CT	➤		
Manual Handling activities Physical injury/Equipment damage	The user has been instructed in the use of appropriate manual handling techniques.	Y	CT	➤		
Falling objects Physical injury/Equipment damage	Appropriate precautions are taken to alert passers-by to the use of ladders e.g. barriers and signs.	Y	CT	➤		
	Appropriate arrangements are taken if the ladder is being used near doorways/stairs or steps.	Y	CT			
Maintenance Physical injury/Equipment damage	The equipment is regularly inspected and maintained by a competent person, and this is recorded.	Y	CT	➤		
	Worn or damaged ladders are immediately removed from use and appropriately labelled (e.g. <i>faulty - do not use</i>) until safe disposal can be arranged.	Y	CT			
	Ladders are stored in such a way as to prevent damage and warping.	Y	CT			
Unauthorised use Physical injury/Equipment damage	Suitable arrangements are in place to prevent unauthorised use of school equipment e.g. pupils, contractors. i.e. secured when not in use	Y	CT	➤ Ask DCC for further advice regarding security when not in use.		
Unauthorised use Physical injury/Equipment	Appropriate precautions are taken to prevent unauthorised use of the ladder outside school hours e.g. secured within the building	Y	CT	➤		
	Ladders never to be left unattended whilst in use	y	CT			

What are the hazards?	Control Measures currently in place	✓ X N/A	Person to implement	Additional Control measures needed to reduce risk to an acceptable level	Person to implement	Date to be actioned
damage						