

GENERAL HEALTH & SAFETY RISK ASSESSMENT FOR:

External Areas inc Traffic

PART 1 : ADMINISTRATIVE DETAILS

Section/Establishment Name: Shardlow Primary School

Date of Assessment

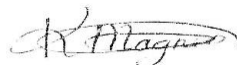
01.09.2022

Date of Issue

Assessment carried out by

K Magner

Signature



Reviews

Review Date

Reviewed by

Date

Changes Made

Y

N

Affected persons:

Young people/Clients

☐

Staff

☐

Visitors

☐

Contractor

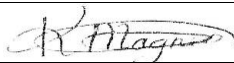
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Others (specify)

Name of Manager confirming and agreeing Assessment:

K Magner

Signature:



The following sections should be completed by all staff who need to be made aware of and abide by the findings of the Risk Assessment. NB: If, as a result of a review, changes are made to the Risk Assessment the relevant box on the attached page should be completed as appropriate by the staff concerned.

RISK ASSESSMENT

I confirm that I am aware of and understand the findings of the Risk Assessment and agree to ensure that I will work to the stated Control Measures and bring to the attention of Management any deficiencies in the findings of the Assessment.

Print Name	Signature	Date	Print Name	Signature	Date

RISK ASSESSMENT

What are the hazards?	Generic Control Measures	✓ X	Person to implement	Additional Control Measures needed to reduce risk to an acceptable level	Person to implement	Date to be actioned
Traffic ➤ Collision between vehicle and pedestrian ➤ Collision between vehicles	Pedestrian routes clearly marked			➤ N/A No Vehicle access to site		
	Crossing points clearly marked.					
	Speed limits in place on site at ____mph and clear signage in place					
	Speed restrictions measures in place <i>(detail here what these are eg speed humps, restricted carriageway etc)</i>					
	Separate pedestrian and vehicle entrances to site					
	Separate marked walkways for pedestrians with physical separation (kerbs, barriers etc) when adjacent to traffic routes					
	Staff patrol and control areas where pupils and traffic could mix at key times eg bus bays at arrival and departure					
	Gates locked at times where pedestrians and vehicles cannot be physically separated to prevent vehicle access at key times when staff and young people are moving around					
	Vegetation kept cut back to reduce/prevent visual obstruction					
	Good lighting in place and checked regularly to ensure it is operating					
	Lighting and signage regularly cleaned					
	Parking areas and roads maintained in a good condition (free from potholes)					
	Parking areas and roads adequately gritted in icy/snowy conditions or taken out of use					
	Vehicular routes regularly cleared of Fallen leaves, mud etc.					
	Parking bays clearly marked and appropriately spaced					
	Clear directional signs for deliveries in place					
	Height restriction barriers/signs in place					
	Deliveries only accepted at agreed times and never at key movement times (breaks, lunchtime, start and end of day etc.)					
	All delivery vehicles to be fitted with reversing alarms					
	Large reversing vehicles required to have a banksman					

What are the hazards?	Generic Control Measures	✓ X	Person to implement	Additional Control Measures needed to reduce risk to an acceptable level	Person to implement	Date to be actioned
External pathways and pedestrian routes	External pathways and steps regularly inspected and findings recorded	Y	CT	➤ CT- Care taker ➤ Some of these tasks may have been sub contracted to grounds maintenance (.eg removing moss and growth)		
	All external paths and tarmac/paved areas maintained in good condition to give a flat even surface	Y	CT			
	Paths and steps suitable for volume of pedestrian traffic	Y	CT			
	Non-slip coating applied to pathways on slopes	Y	CT			
	Pedestrian routes clearly marked and signed.	N/A				
	All slopes and edges are fitted with suitable handrails and guardrails/walls	Y	CT			
	All drains/manholes etc are fitted with an appropriate cover which is flush with the surface	Y	CT			
	External pedestrian routes suitably lit	Y	CT			
	Nosing's of steps appropriately highlighted using anti slip paint	N	CT			
	During icy/snowy weather key routes are cleared and gritted. These routes are communicated to all staff/visitors by an appropriate means (state what) routes pre-gritted throughout day if necessary	Y	CT			
	Leaves, mud, debris and litter is cleared from pathways and pedestrian areas on a regular (----) basis Pedestrian routes are well lit at all times people may be on site (includes lettings, open evenings, productions)	Y	CT			
	Staff made aware not to take short cuts across grass/muddy areas	Y	CT			
	Algal growth, moss etc removed from pedestrian areas on a regular (----) basis	Y	CT			
Falls from height	Edge protection designed so it is not easily climbable	N/A		➤		
	Edge protection inspected regularly, area taken out of use if faults found until edge protection fixed.	N/A				
	Climbing points identified and measures put in place to prevent unauthorised access (eg anti-climb paints, gates, cacti)	Y	CT			
	Appropriate edge protection in place to prevent falls from unguarded edges	N/A				

What are the hazards?	Generic Control Measures	✓ X	Person to implement	Additional Control Measures needed to reduce risk to an acceptable level	Person to implement	Date to be actioned
Steps- Falls, injuries from falls	Steps fitted with suitable handrails	Y	CT	➤		
	Nosing of steps marked with non-slip painting to highlight them	Y	CT			
	Steps regularly inspected and any maintenance carried out immediately	Y	CT			
	All steps well lit	Y	CT			
	Where necessary (eg boiler houses) steps fitted with lockable gate to prevent unauthorised access	N/A				
	All landing levels guard railed	N/A				
Vegetation/ trees	Trees inspected for safety by qualified tree specialists and re-inspected at intervals recommended by the specialist	N	OA	➤ Tree inspection booked for 2023 ➤ OA- Office administrator ➤ GM- grounds maintenance- sub contracted		
	Access to areas adjacent to high trees restricted as necessary during high winds	Y	HT			
	Trees managed by lopping etc using a registered arborist	Y	OA			
	Shrubs pruned in such a way as not to leave spikes/sharp points adjacent to pathways	Y	GM			
	Poisonous plants not to be used on site	Y	All			
	Bushes adjacent to walkways pruned right back to remove hiding places for potential assailants	Y	GM			

