

GENERAL HEALTH & SAFETY RISK ASSESSMENT FOR: ANIMALS, KEEPING & HANDLING of

PART 1 : ADMINISTRATIVE DETAILS

Section/Establishment Name:

Date of Assessment 01.09.2022

Date of Issue

Assessment carried out by

Kylie Magner

Signature

Reviews

Review Date	Reviewed by	Date	Changes Made	
			Y	N

Affected persons: Young People/Clients ☒

Staff ☒

Visitors ☒

Contractor ☒

Others (specify)

Name of Manager confirming and agreeing Assessment:

Kylie Magner

Signature:

The following sections should be completed by all staff who need to be made aware of and abide by the findings of the Risk Assessment. NB: If, as a result of a review, changes are made to the Risk Assessment the relevant box on the attached page should be completed as appropriate by the staff concerned.

RISK ASSESSMENT

I confirm that I am aware of and understand the findings of the Risk Assessment and agree to ensure that I will work to the stated Control Measures and bring to the attention of Management any deficiencies in the findings of the Assessment.

Print Name	Signature	Date	Print Name	Signature	Date

RISK ASSESSMENT

What are the hazards?	Generic Control Measures	✓ X	Person to implement	Additional Control Measures needed to reduce risk to an acceptable level	Person to implement	Date to be actioned
Disease/Welfare/Risks from animals	Animals/poultry are only purchased from reputable supplier.	N/A		➤ The school will not purchase or keep live animals.		
	Where animals have been on the work surfaces staff wipe these down with an appropriate disinfectant before they are used again.	✓				
	Staff and pupils wash their hands before and after contact with animals. Staff will supervise this.	✓				
	Nothing to be eaten or drunk whilst handling animals and before hands are washed at the end of the activity.	✓				
	Appropriate personal protective clothing/ equipment is provided and worn as necessary relevant to the risks that the animals/poultry present. <i>(Specify for specific visit)</i>	✓				
	Any open wounds are covered with waterproof adhesive dressings and if particular risks exist suitable disposable gloves are worn.	✓				
	All necessary animal welfare guidance is obtained prior to keeping animals.	N/A				
	Before companies are allowed to bring animals to school they supply detailed risk assessments regarding their animals and precautions taken to keep pupils and staff safe from them. They must also have adequate Public Liability Insurance cover. These are approved by the head prior to any activity taking place.	✓				
	Pupils are not normally allowed to bring their own pets into school	✓				
	Pupils own pets are only allowed into school where there is a valid educational reason and a specific risk assessment is undertaken. Advice is sought from Children's Services Health and Safety staff before this is carried out. (Issues to be considered are; could the pet cause injury to other pupils, is the pet contained, is the pet likely to cause distress to other pupils due to phobias etc)	✓				

What are the hazards?	Generic Control Measures	✓ X	Person to implement	Additional Control Measures needed to reduce risk to an acceptable level	Person to implement	Date to be actioned
Disease/Welfare/Risks from animals Cont.	Cages/compounds are of the correct size and type for animals/poultry to be kept in them to ensure; - Animals can't escape; - Children cannot come to harm from the animals; - Animals/poultry have sufficient space	✓				
	A nominated member of staff is responsible for the welfare of the animals taking into account weekends and holiday periods	N/A				
Bites and Scratches	Arrangements are in place for first aid to deal with all animals bites and scratches.	✓				
	Medical advice sought if in doubt about the risk of infection.	✓				
	Staff and pupils are aware that dogs (except guide dogs) are not allowed on the school premises, unless it is organised, agreed and risk assessed separately by management.	✓				
Disposal of Waste	Arrangements are in place for the appropriate disposal of bedding and animal waste.	✓				
Electrocution	Arrangements are in place for electrical equipment e.g. water heaters in fish tanks to be installed in a safe and approved manner i.e. in accordance with the manufacturer's recommendations and by a competent person.	N/A				
	All portable electrical equipment has successfully undergone portable appliance testing (PAT) by a 'competent' person and is within their recheck date.	✓				
	Portable electrical equipment is formally visually inspected on a regular basis for damage e.g. damage to electrical leads, plugs, sockets etc.	✓				
	Arrangements are in place to report and take out of use defective plugs or cables.	✓				
	Fish tanks are not situated on top of electrical appliances or above electrical sockets.	N/A				
Maintenance	Arrangements are in place for staff to clean and disinfect cages/tanks/compounds at regular intervals.	N/A				
	Cages/tanks/compounds are inspected on a regular basis by staff for broken wires, protruding nails etc. and repaired or replaced as necessary	N/A				

What are the hazards?	Generic Control Measures	✓ X	Person to implement	Additional Control Measures needed to reduce risk to an acceptable level	Person to implement	Date to be actioned
Control of Substances Hazardous to Health (COSHH)	A COSHH assessment has been carried out on all substances used for cleaning that are covered by COSHH.	✓		➤		
	If the substance is not covered by COSHH, It is used and stored in accordance with the manufacturer's recommendations i.e. details contained in the data sheet/on the label.	✓				
Expectant Mothers	Any risks to expectant/nursing mothers presented by animals are considered separately and added to the relevant expectant mothers risk assessment and communicated to those involved.	✓		➤		
Allergic Reactions/Phobia's	Checks are made with staff and pupils/parents of pupils to find out if they have any known allergic reactions to animals, bedding, feed (nuts).	✓		➤		
	Arrangements are in place to ensure that those with known allergies will not be exposed to/come into contact with animals.	✓				
	Parents/carers and pupils are fully informed of any intention to have animals in school well in advance of this happening.	✓				
	Parental consent is obtained for any activity involving animals and pupils are given the opportunity to withdraw from such activities if they have phobia's relating to animals involved.	✓				
Poultry/Livestock	An appropriate location is identified for any compound used for poultry/livestock	N/A		➤		
	Compounds for poultry/livestock are constructed by a competent person					
	Compounds are constructed from robust materials suitable for the type of animals to be kept					
	Access to compound is restricted to authorised persons only and compound is kept locked					
	A competent person is identified to have control of the livestock/poultry					
	Poultry/livestock is appropriate to the age of pupils/young people who will access the compound					
	A separate detailed risk assessment relating to the risks associated with the type of animals to be kept is carried out					